

**Council on Aging
Minutes of Meeting
June 28, 2011**

Liz Bishop Vice-Chair called the meeting to order at 7:00 PM. Board members present: Helen Taylor, Verna Gilbert, Jean Sain, Liz Bishop, Elizabeth Acquaviva, Abha Singhal and Phyllis Goff. Members absent: Marje Stickler, Jim Elgin, Ted Read and Sandy McIlhenny. Associate members present: Tom Dunkers and Joanne Willens. Also attending were staff members Debi Siriani and Angela Smith. Carol Killpartrick and Peter Cullinane were not present. Guests: Lillian DeBenedictis, Mary Daigle and Parkman Howe.

Liz Bishop introduced Mary Daigle and Lillian DeBenedictis as guests who are interested in serving on the Board.

Secretary's Report: The minutes of the May 24, 2011 meeting were approved as submitted.

Treasurer's Report: Abha Singhal reported 93% of the yearly budget was used. The funds not spent on transportation from the LRTA reimbursement will be returned to the town. The report was accepted.

Director's Report: Debi Siriani reported that the Community Chest grant was less than last year. Carol Killpartrick requested a decrease in her hours due to her husband's illness and hospitalization. Debi will assign her tasks to herself and Angela. Debi and Board Members expressed their desire to support Carol at this most difficult time. She placed an ad for the new administration assistant. The position will be a Grade 1 and the person will work 12 hours per week on Tues., Thurs., and Fri. **She is trying to make space in the office for this worker.** She discussed buying gas cards for the Meals on Wheels and friendly drivers to help offset the high cost of gas they use to help our seniors. Her report was accepted.

Outreach Coordinator's Report: Angela reported that she that she hopes to run a Karate class in the near future. Fuel assistance is still needed to help seniors cover past bills. Her report was accepted.

Social Worker: A May report was submitted and accepted.

Transportation Report: Carol Killpartrick's report was submitted and accepted.

Travel: Joanne Willens reported that the Ogunquit trip was very popular. It was decided that she accept reservations for Carlisle residents first when there are too many people signed up for an event. Since the Rec. Van is in use by the summer Rec. programs, we cannot use it for senior programs. Joanne continues to work with the North Shore Theatre group which wants an early deposit. Stoneham is more reasonable about time and deposits.

Friends of the COA: No representative this month.

Minuteman Senior Services: Phyllis Goff and Jean Sain reported that Minuteman is still worried about upcoming budgets. The outreach programs coordinated with Emerson Hospital are running smoothly. The goal is to keep seniors in their homes and avoid readmitting them to the hospital which is costly.

Old/New Business: The nominating committee of Verna, Jean and Abha proposed a board for next year. Chair: Liz Bishop, Vice-Chair: Verna Gilbert, Secretary: Elizabeth Acquaviva, Treasurer: Abha Singhal, additional board members: Jim Elgin, Tom Dunkers, Helen Taylor, Jean Sain, Joanne Willens, Phyllis Goff and Lillian DeBenedictis. The associate board would be Mary Daigle, Ted Read, Nadine Bishop, Marje Stickler, Sandy McIlhenny and Natalie Ives. A vote on full board members and officers was taken and the slate was approved by a unanimous vote. Liz is looking to identify the long rang plans of the COA. We have data from the Town Survey which should be reviewed. Old Home Day: Phyllis and Jean will help Angela with the craft table. The National League will help with the van. Nominating Committee: Elizabeth Acquaviva, Abha Singhal and Helen Taylor. Compensation Committee: Abha Singhal, Liz Bishop, Elizabeth Acquaviva and Verna Gilbert. Lists for other committees will be at the pot luck dinner.

Next meeting date: **July 26, 5:30 PM** Heald Room at the **Town Hall**.
Pot Luck at Abha's. Verna will coordinate.

Adjournment at 8:26 PM.

Respectfully submitted,
Helen Taylor
Secretary